

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

May 5, 2020

5:00pm

Chairman Mericle called the meeting to order at 5:00pm

**Present via Go To Meeting**

Commissioners Scott Mericle, Ken Pegg and Gordon Hester; Chief Ken Johnson; Deputy Chief Orlando Sandoval; Deputy Chief Don Malone; Division Chief Debby Dodson; Lt Rob Sayers and Administrative Director Peggy Callahan.

**Approval of the Agenda**

The agenda was approved as mailed.

**Approval of the Minutes**

Minutes from the April 7, 2020 meeting were approved as mailed.

**Correspondence**

**Financial Report**

AP Warrants 13183 – 13194 totaling \$8,525.60 were approved. AP EFT/ACH totaling \$41,146.79 was approved. Payroll Warrants 808123 - 808130 totaling \$22,227.26 were approved. PR DD/EFT/ACH totaling \$110,076.59 were approved. March bank reconciliation and 1stQ financials were reviewed.

**Chief's Report**

- I have asked our personnel to resume station training while adhering to department guidelines and CDC recommendations. We paused training to reduce the risk of exposure.
- We are getting ready to send out another newsletter that will focus on information about the EMS levy and wildland interface information
- We are going to be review policies and guidelines for the next several months. I will also be checking in with different sections performing some audit checks on completed records and file locations.
- I am helping Spokane Community Colleges with its year-end testing for Haz Mat Ops.
- Firefighter Zeuschel is leading an experimental program where our staff will be able to develop online recorded training. This has become more of a priority due to current circumstances.

- District 10 responded to a couple of structure fires last month and the depart ran 84 total calls. Call volume after the shutdown slowed across the county but call volume has increased as people become more active.
- We are looking at some public assistance funding to help offset the costs that we have observed in our normal operations when dealing with COVID-19.
- I am working with DNR to update the Forest Land Response Agreement (FLRA).
- We will continue the agreement with have a DNR hose cache in the shed by station 1.
- Our primary plan is to limit current spending to essential needs only. As an alternative plan, The Chief officers have presented some options to defer 20% of expenditures until further notice.

#### Negotiated contract with Crown Castle

1. Rent increase from \$622 to \$1,350
2. Additional rent 33% of future wireless carrier income
3. Lease up to 200 SF of additional space at a then-current per square foot price
4. Back rent of \$42,500 labeled as "Bonus" so Crown does not admit to liability. \$2,500 shall be excluded from Terabonne's fee calculations.
5. Added 25 years to the lease.

#### New Business

1. Terabonne Contract – Engineer Tung Bui from Terabonne presented the contract they negotiated on our behalf with Crown Castle for the cell tower lease located at Station 10-4. Commission Mericle made a motion to approve the new contract; seconded by Commissioner Hester. Motion carried.
2. EMS Levy Resolution 20-03 – AD Callahan presented Resolution 20-03 which will approve a ballot resolution for the August 2020 primary to extend our 10-year EMS Levy for another ten years. The proposed rate of \$0.50 per thousand of assessed value will remain the same. Commission Mericle made a motion to approve the resolution as presented; seconded by Commissioner Pegg. Motion carried.

#### Old Business

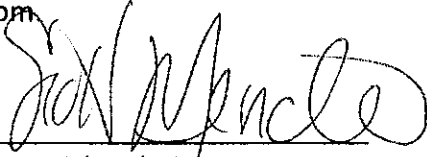
1. Review and discuss follow up from roundtable discussion. Lt Sayers reported on the activities of the maintenance department, including apparatus inspections, generator servicing and checking wildland apparatus for upcoming wildland season.

**Public Comment** – Commissioner Mericle opened the meeting up to public comment.

**Adjournment**

The next regular meeting will be June 2, 2020 at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 5:54pm.

A handwritten signature in black ink, appearing to read "Scott Mericle", written over a horizontal line.

Scott Mericle, Chairman

:pc