

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

March 3, 2015

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey, Jerry McCoury and Ken Pegg; Administrative Director Peggy Callahan; Deputy Chiefs Robert Ladd and Orlando Sandoval. Chief Nick Scharff had an excused absence.

Approval of the Agenda

Agenda approved as amended.

Approval of the Minutes

Minutes of the February 3, 2015 meeting were approved as mailed.

Correspondence

A reminder from the Public Disclosure Committee regarding candidate filing instructions was handed out to commissioners

A note from Kathie and Lynn Bartholomew regarding Shane Robins' services was handed out to commissioners.

An email from Deputy Chief Andy Hail (Spokane Valley Fire) regarding district coverage while SCFD10 staff and members attended the services for Shane Robins was handed out.

Financial Report

AP Warrants 10709 – 10814 totaling \$70,747.753 were approved. Payroll Warrants 807600– 807616 totaling \$13,880.73 were approved. PR DD/EFT/ACH totaling \$28,723.09 were approved.

Chiefs Report

- Chief is attending the NW leadership conference in Portland this week.
- Shane Robins Memorial Service was Saturday, Feb 28. We received many comments about the professionalism and brotherhood shown by the District at both ceremonies.
- Legislative update

- Apparatus 149, the “New/replacement engine” was placed in service as E10-1. Apparatus 141 is in service as E10-3.
- Engine Fleet update: Engine 142 warranty work done. All other Engines (141, 144, &145) have been through the Cummins shop. To date all that was found on these three were hose clamp leaks during the pressure tests.
- Chief did not get to meet with Chief Mayfield MLFD (Moms care and then funeral. Will meet in the future).
- Radio switchover to 800 systems cutover. Has been ok for most part.
- Ordering 10 sets of PPE soon. Utilizing MES from vendor list. \$50K has been budgeted for 2015. This furthers our goal of removing outdated/obsolete PPE from service.
- Will be ordering one more engine’s worth of Replacement hose as has happened for the last few years, excepting last year. \$15K is budgeted in 2015. Chief Sandoval has more details later in the agenda.
- 2014 year-end operational report is nearly complete.
- CSA/AWH Meeting yesterday. The committee started working through the issues identified in the SWOT analysis and will be preparing a report to the elected bodies outlining recommendations.
- The Fire Operations Planning Group, formerly known as the Disaster Committee, has formed a sub-committee to explore closer relationships and auto aid agreements between Spokane County Agencies. It has been noted at these meetings that the target is similar to what District 10, AHFD, and MLFD have implemented.

Old Business –

1. Update on house at Station 10-2 – Deputy Chief Sandoval brought the commissioners up-to-date on the house at Station 10-1. The garage has been re-sided and cleaned. Electrical has been rerouted to the garage only. It can now be used as a storage facility. The pump has been decommissioned. Asbestos has been removed and the outside is being cleaned up. The electrical wiring and plumbing inside needs to be removed and then the structure will be destroyed.

New Business –

1. Security upgrades at Station 10-1 – Deputy Chief Sandoval requested \$7,000 to upgrade security at Station 10-1. Upgrades will include locking the interior front door and installing a buzzer to let people in. This system can be overridden for events when people will be coming in out (WSP Training, Recruit Academy Training, etc.). This will allow staff to monitor access to the building. There will also be a panic alarm system installed at the front desk. This is phase one of the recommended upgrades, security cameras will also be installed at a later date. Commissioner McCoury made a motion to spend up to \$10,000 for security upgrades at Station 10-1, seconded by Commissioner Pegg. Motion carried.

2. Safety committee recommendations – Deputy Chief Sandoval asked Lt Koberstine to report on the Safety Committee’s recommendations. Lt Koberstine requested that the commissioners review the packet of information that was put together by a health and wellness subcommittee. This subcommittee is recommending that the district adopt a fitness program including having a trainer come to the station a minimum of three times a week for two hours to train staff and volunteer members. They are also recommending upgrading the equipment in the station workout room. Discussion followed.
3. Hose purchase – Deputy Chief Sandoval requested permission to purchase \$11,817 worth of hose to replace and upgrade outdated hose that is currently in service and ensure we have an adequate supply of reserve hose. Motion made by Commissioner Pegg to approve the purchase of the hose, seconded by Commissioner McCoury. Motion carried.
4. Snure seminar update – Commissioner McCoury attended the February 7, 2015 Snure Seminar on employment law. He briefed the commissioners on the highlights and will bring in the handouts for review.
5. County meeting – Commissioner McKelvey inquired about the 2015 schedule for county meetings. Secretary Rae sent out an email last week with the proposed schedule. The next meeting is Thursday March 12th at Valley Fire.

Public Comment

Commissioner McKelvey opened the meeting up for public comment.

Executive Session – Per RCW 42.130.140(4)(b) Commissioner McKelvey took the board into executive session at 7:35pm for 5 minutes. Participants included Commissioner McKelvey, Commissioner McCoury, Commissioner Pegg, and AD Callahan.

Regular meeting resumed at 7:40pm

Adjournment

The next regular meeting will be April 7 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:40pm.


James McKelvey, Chairman
:pc