

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
SPECIAL BOARD MEETING MINUTES**

March 16, 2016

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

**Present**

Commissioners Jim McKelvey, Jerry McCoury and Ken Pegg; Administrative Director Peggy Callahan and Chief Nick Scharff.

**Approval of the Agenda**

Agenda approved as mailed.

**Approval of the Minutes**

Minutes from February 2, 2016 meeting were approved as mailed.

**Correspondence**

**Financial Report**

AP Warrants 11709 – 11795 totaling \$67,161.04 were approved. Payroll Warrants 807779 – 807789 totaling \$11,102.82 were approved. PR DD/EFT/ACH totaling \$81,549.65 were approved.

**Chiefs Report 03/16/16**

- Peggy and Orlando attended NW Leadership Conference in Portland March 1-4
- The member's PPE that was stolen in January has been recovered. All was in good shape. No insurance claim.
- New 1000-gallon diesel fuel tank has been installed at 10-1 We relocated the old fuel tank to Station 10-4 and installed on a concrete pad. The new generator is in place, just waiting for electrical hookup to generator and fuel pump. Fence installed at Station 10-4 for security.
- Surplus inventory items will be ready for board review and approval at April meeting.
- Putting up parking light poles at station 10-2 lot. Vandalism has been reported throughout neighborhood. Tree blew down in November windstorm that had light affixed to it.

- Fastenal has provided us with vending type machines. Will offer more accountability for supplies that members have access to.
- Relocating shop work area to far north bay, some cabinets and a heavy duty work bench will be installed. Air compressor will be installed in storage room. Room vent system installed to remove heat for either compressor while running.
- All 5 Engines have a recall on power steering system. Cummins NW will do work starting next week at no cost to us as it relates to recall.
- Changed fuel supplier to Whitley Fuel for Diesel /Gas products
- Chuck Chisholm working on some upgrade LED lighting on both Tenders, continues to work with state DOT and Spokane city on Opticom programming for traffic lights
- District is working with Dr. Hagerty on new county protocols which allows EMT B to administer Narcan drug.
- By all appearances at this point, Dr. Hagerty is committed to District 10 as Medical advisor. He has given up some other responsibilities in his world to make this work. Thanks to Dr. Hagerty
- Blackburn case update, Chief met with Enduris attorney recently.
- Admin Office Assistant through Humanix started today. David Nelson lives just a block away and will work three days a week.
- Contract review: CCC dispatching with City of Spokane
- AMR Contract review
- Feedback on AMR at dispatch from SCFCA

### Old Business

1. CSA Update – Nothing new to report
2. Interlocal Agreement for Deputy Chief Chief Scharff  
The contract that the board previously signed was sent to the City of Airway Heights for signature. They did not sign the contract, instead made some changes. Once the City of Airway Heights was approved and signed the contract the board can reconsider.
3. Review and discuss follow up from roundtable discussions. Chief Scharff reported that after the February meeting committees were created to address the identified objectives. The communication committee, training committee and maintenance committee have all met and are working on their objectives. Committees will report to Chief Scharff who in turn will report back to the board.

### New Business

None

Public Comment – Commissioner McKelvey opened the meeting up to public comment.

**Executive Session** – Per RCW 43.130.140(4)(b) Commissioner McKelvey took the board into executive session at 6:33pm for thirty (30) minutes. Those included in the executive session were Commissioner Pegg, Commissioner McCoury, Commissioner McKelvey, Chief Scharff, AD Callahan, Pat Humphrey and Jerry Gutman.

7:03pm – executive session extended fifteen (15) minutes.

7:18pm – regular meeting resumed.

**Adjournment**

The next regular meeting will be April 5, 2016 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:21 pm.

  
James McKelvey, Chairman  
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