

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

September 2, 2013

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey and Ken Pegg; Administrative Director Peggy Callahan; Chief Nick Scharff, Deputy Chief Bob Ladd. Commission Jerry McCroury had an excused absence.

Approval of the Minutes

Minutes of August 6, 2013 were corrected as follows: Chief of Medical Lake FD is Chief Mayfield, not Chief Miller as written. Minutes were approved as corrected.

Correspondence:

Letter from David Scher was included in the minutes. Discussion followed.

Financial Report:

AP Warrants 9228 – 9324 totaling \$138,910.01 were approved, Payroll Warrants 806859 – 806906 totaling \$26,035.40 were approved. Warrants 9226; 9227 and 806864 have been voided.

Chief's Report

Apparatus/Handheld Radio Install – should start in the next few weeks.

One Ton Service Truck – Our service truck has been delivered and is on site.

Engine 10-3 Update – The Engine is at the Rosenbauer plant and the body has been removed. The Chassis is at the frame shop to assess any damage. It was discovered that the chassis was bent 2", it needs to be determined how straightening the chassis affects the warranty. Transmission and motor still need to be assessed. Chief hopes to have a written assessment next week.

Burn Ban – County wide burn restrictions are still in place. There will be additional discussion at the Chief's meeting this week.

Attack 10-5 was on BLM Severity assignment for one (1) day (utilization agreement in place). It was also on a mobilization at Mile Post Ten Fire for four (4) days and overnight at Depot Springs Fire for DNR.

2010 Tahoe has some mechanical issues which should still be under warranty, Will be going into shop on 9/4/2013

District Potluck was a big success. There were approximately 95-100 district members and their families in attendance.

Chief Scharff has been invited to participate in the NFA Executive Planning Session being held October 6-18 at the National Fire Academy.

Recruit school started on 8/28/2013. This will be the largest academy with ten (10) crew leaders and 24 volunteer fire fighters in attendance.

Old Business -

1. Cooperative Services Agreement. Discussion regarding submitting a Request for Qualification (RFQ) with input from Attorney Snure. Motion made by Commission Pegg to identify SCFD10 as requesting agency along with City of Airway Heights Fire Department and City of Medical Lake Fire Department to develop a scope of work and consultant requirements in order to submit an RFQ. Seconded by Commissioner McKelvey. So moved.
2. District Secretary Evaluation – tabled.
3. Fire Chief Evaluation – tabled.

New Business

1. Lieutenant Appointment
Commissioner McKelvey called for an Executive Session per RCW 42.30.110(g) To evaluate the qualifications of an application for public employment at 7:04pm for twenty (20) minutes.

Regular meeting was resumed at 7:24pm

Chief Scharff announced that FF Anderson will be promoted to Interim Lieutenant of Prevention effective September payroll.

2. Snow Plow Purchase (Added to Agenda) – Commissioner Pegg made a motion to approve Chief Scharff to spend up to \$7500.00 for the purchase and installation of a new snow plow. Seconded by Commissioner McKelvey. So moved. Purchase will be a capital purchase item.

Public Comment:

David Scher asked about Cooperative Services Agreement and whether commissioners had a chance to meet to discuss the plan. He asked whether the commissioners thought it might be a good idea to meet prior to making a decision to proceed with RFQ. Discussion followed.

Susan Leonetti asked about having a public meeting to inform the public about the RFQ.

Ron Cato suggested putting something in our next flyer or on our reader boards.

Russ Pfeiffer commented that the survey needs to come before the public meeting.

Chief Ladd clarified the term "survey" meaning an overview by a third party of the departments involved, not a survey of the citizens in the affected areas.

Brett Anderson commented on the information that was presented at last month's meeting.

David Scher questioned taking the "vision" to the public for input before proceeding.

Adjournment:

The next regular meeting will be October 1, 2013 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:29pm.



Jim McKelvey, Chairman
:pc