

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

November 1, 2016

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey and Scott Mericle; Administrative Director Peggy Callahan and Chief Nick Scharff. Commissioner Pegg had an excused absence.

Swearing In of New Firefighter – FF Scharff was sworn in as the newest career member of Spokane County Fire District 10.

Approval of the Agenda

Agenda approved as submitted.

Approval of the Minutes

Both sets of minutes from October 24, 2016 meeting were approved as mailed.

Financial Report

AP Warrants 12226 – 12294 totaling \$46,282.88 were approved. AP EFT/ACH totaling \$38,842.63 was approved. Payroll Warrants 807864 – 807872 totaling \$11,600.36 were approved. PR DD/EFT/ACH totaling \$80,266.90 were approved.

Chief's Report

- SRECS 800 MHz Communication recent failure issues in September. There an unsubstantiated rumor that failure was an “electronic storm” caused by a traffic camera using network of 800 system. We are told system filters have been put in place to avoid that same occurrence from happening again.
- City of Spokane recently approved inter-local agreement for SCFD10 Opticom use.
- The CCC dispatch agreement is still being worked on. Should have an update next month.
- Chief Scharff attended Snure seminar 10/26 and WFCA conference Oct 26-29 in Yakima WA. No noteworthy changes.
- Paving gravel parking area and overlay old asphalt ramp was completed last week at Station 10-2.

- Installing back up Gen Set at 10-2. Natural gas powered unit just little over \$10K cost with auto switchover controls. Hopeful to have complete by year end. Will be looking to complete two more stations with LPG units 2017 budget year.
- District looking at employee health care coverage from WFCA. Appears District will save some dollars and still maintain very good coverage. Local 2916 MOU being worked on.
- Per Endirus, Blackburn case should be concluding this month.
- Pegy attended at recent Vision Conference (our financial and payroll software). We are looking to upgrade payroll and add a purchase order system.

Training Update -

- Recruit academy is going well, we used SCFD3 training prop last weekend.
- Maintenance is building anhydrous ammonia tank training prop. With a tank that was donated by local vendor. Will be used for Hazmat spills training.
- Working with FAFB secure to use of base facilities as a IFSAC FF test site for future testing location.

Maintenance Update -

- Considering lighting incentive programs for LED Lighting upgrades at all facilities (Avista, Inland Power and Bonneville Power all have programs).
- Annual Engine Pump testing coming due next month, looking at another 3rd party vendor from past. Maybe more cost effective and convenient.
- Recently had an apparatus backing incident that required some building repair at Station 10-1. Truck good shape. So far in house repair and door adjustment by Overhead Door Company.

Old Business

1. CSA Update – Nothing to report
2. Review and discuss follow up from roundtable discussions – Lt Anderson reported on the status of the Prevention Department. He also brought the board up to date on the Communication Committee. Discussion followed.
3. SOP 502.05 Executive Staff Vacation – AD Callahan requested a revision to this SOP to allow executive staff to have the district buy back unused vacation. Item tabled until next month.
4. Job Descriptions for Support Services Volunteer Lieutenant and Volunteer Tender Operator were submitted by Chief Scharff. Discussion followed. Commissioner Mericle made a motion to approve the job descriptions as presented. Seconded by Commissioner McKelvey. Motion carried.

New Business

1. Levy Certification – Commissioner McKelvey made a motion to approve the Levy Certification as presented. Seconded by Commissioner Mericle. Motion carried.
2. Resolution 16-03 – Commissioner McKelvey made a motion to approve the Resolution as presented. Seconded by Commissioner Mericle. Motion carried.

Public Comment – Commissioner McKelvey opened the meeting up to public comment.

Adjournment

The next regular meeting will be December 6, 2016 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:24 pm.


James McKelvey, Chairman

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