

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

April 5, 2016

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey, Jerry McCoury and Ken Pegg; Administrative Director Peggy Callahan, Chief Nick Scharff and Deputy Chief Orlando Sandoval.

Approval of the Agenda

Agenda approved as mailed.

Approval of the Minutes

Minutes from March 10, 2016 meeting were approved as mailed.

Financial Report

AP Warrants 11796 – 11968 totaling \$64,504.97 were approved. AP EFT/ACH totaling \$127.49 was approved. Payroll Warrants 807790 – 807802 totaling \$11,318.41 were approved. PR DD/EFT/ACH totaling \$79,677.075 were approved.

Chiefs Report

- An impaired driver hit the rescue truck on March 23 while it was parked in the driveway. The driver was heading north on Garfield, she missed the curve at the station, went into the field and while she was backing up she hit the rescue truck. Minimal damage to the apparatus.
- A recruit sustained a minor injury at the academy on Saturday, April 2. The recruit was performing a hose advancement drill when he lost his balance. He extended his arm to break his fall and injured his left thumb. He was taken to Sacred Heart Emergency Room.
- The City of Spokane Fire Department presented Chief Scharff with a Special Unit Citation, along with the CCC Dispatchers, for their work during the November 2015 wind storm. The presentation took place during SFD's 2016 Meritorious Awards Ceremony.
- A former district 10 resident and volunteer (2007-2011) passed away last weekend in Vancouver WA. The district will participate in a memorial service for the firefighter. The service will be held on April 16, 2016.
- The district submitted two (2) SAFER grants. One is for Recruitment and Retention of Volunteers and the other is to hire another fire fighter.

Old Business

1. CSA Update – Nothing new to report
2. Interlocal Agreement for Deputy Chief Chief Scharff
The City of Airway Heights signed a copy of the Interlocal agreement. Discussion followed. Commissioner Pegg made to a motion to approve the contract as submitted, seconded by Commissioner McCoury. Commissioners Pegg and McKelvey voted aye, Commissioner McCoury voted nay. Motion passed.
3. Review and discuss follow up from roundtable discussions. Chief Scharff reported that after the February meeting committees were created to address the identified objectives. The communication committee, training committee and maintenance committee have all met and are working on their objectives. Lts Anderson and Galtieri briefed the board on the progress they've made to date. Discussion followed.

New Business

1. Surplus List – DC Sandoval presented a list of items the district would like to surplus via the Washington State Department of Enterprise Systems Surplus program. Discussion followed. Commissioner Pegg made a motion to approve the surplus list as submitted; seconded by Commissioner McCoury. Motion carried.
2. Chief's Spending Limit – tabled until next meeting.

Public Comment – Commissioner McKelvey opened the meeting up to public comment.

Executive Session – Per RCW 43.130.140(4)(b) Commissioner McKelvey took the board into executive session at 6:33pm for thirty (30) minutes. Those included in the executive session were Commissioner Pegg, Commissioner McCoury, Commissioner McKelvey, Chief Scharff, AD Callahan and Jerry Gutman.

6:50pm – executive session extended fifteen (15) minutes.

7:20pm – regular meeting resumed.

Adjournment

The next regular meeting will be May 2, 2016 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:28 pm.


James McKelvey, Chairman
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