

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

January 5, 2016

4:00 pm.

Chairman McKelvey called the meeting to order at 4:00 pm

Present

Commissioners Jim McKelvey, Jerry McCoury and Ken Pegg; Administrative Director Peggy Callahan; Chief Nick Scharff and Deputy Chief Orlando Sandoval.

Approval of the Agenda

Agenda approved as mailed.

Approval of the Minutes

Minutes from December 1, 2015, December 15 and December 22, 2015 meetings were approved as mailed.

Correspondence – Letter from the Commissioner of Public Lands and WFCAs Saturday Seminar Flyer

Financial Report

AP Warrants 11559 – 11632 totaling \$49,857.70 were approved. Payroll Warrants 807756 – 807766 totaling \$11,232.32 were approved. PR DD/EFT/ACH totaling \$89,389.59 were approved.

Chiefs Report

- Call volume for 2015 was 1025, this was a 25-30% increase from 2014 (820).
- Fit Test Machine has arrived
- Recruiting is open for a February 2016 Recruit Academy
- No update on October 2012 injury of a Cheney recruit.

Old Business

1. CSA Update – Tabled

New Business

1. Roundtable Discussion with Career Staff – Board met with career staff to discuss strategic and long range planning. Discussion followed regarding scheduling, maintenance, career and volunteer retention and training.
2. Roundtable Discussion with Administrative Staff – Board met with Administrative Staff to discuss strategic and long range planning. Discussion

followed on communication methods, getting a maintenance facility and part time maintenance person and facility upgrades.

3. Roundtable Discussion with Volunteer Officers – Board met with Volunteer Officers to discuss strategic and long range planning, Discussion followed on flow of communication, training guidelines for volunteers and recruitment and retention of volunteers, specifically traditional volunteers.
4. Roundtable Discussion with Volunteers (Residents, Reserves, Traditional and Support Services). Discussion followed on communication methods, possibility of working with City of Spokane, incentives for training (tweaking current incentive program) retention of volunteers and maintenance of facility and apparatus.
5. Commission Pegg Oath of Office – AD Callahan administered the other of office to Commissioner Pegg.
6. Resolution 1601 HRA VEBA Plan – AD Callahan presented Resolution 16-1 which would allow the district to create a HRA/VEBA Plan for our volunteers. This will be funded with SAFER Grant money through 2016. Commissioner McCoury made a motion to accept the resolution as presented; seconded by Commissioner Pegg. Motion carried.
7. Interlocal Agreement for Deputy Chief – Tabled.

Adjournment

The next regular meeting will be February 2, 2016 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 8:47pm.


James McKelvey, Chairman
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