

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
~~SPECIAL~~ BOARD MEETING MINUTES**

December 2, 2014

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

**Present**

Commissioners Jim McKelvey, Jerry McCoury and Ken Pegg; Administrative Director Peggy Callahan; Chief Nick Scharff; Deputy Chiefs Robert Ladd and Orlando Sandoval.

**Approval of the Agenda**

Agenda approved as submitted.

**Approval of the Minutes**

Minutes of the November 4, 2014 and November 24, 2014 meetings were approved as mailed.

**Correspondence**

AD Callahan reported to the board that the district's Adopt-A-Family program through the American Childhood Cancer Organization of the Inland NW has been very successful. We will be purchasing Christmas presents for the family and hope to have them come by the station to take a tour and pick up the presents.

**Financial Report**

AP Warrants 10442 – 10516 totaling \$65,493.92 were approved. AP EFT/ACH totaling \$259,918.754 was approved. Payroll Warrants 807527– 807549 totaling \$14,421.35 were approved. PR DD/EFT/ACH totaling \$78,225.76 were approved.

**Chiefs Report**

- AMR was only bidder to City of Spokane second time for ambulance transport service. AMR temporary contract signed till June when the new one will take effect. The good news since county contract is tied to city rates FD 10 citizens should see a \$100 decrease in transport rates starting next year.
- Support 10-3 has been renamed and moved to station 10-4. Support 10-4 should see less maintenance issues and provide better operational efficiencies.
- Replacement engine inspection trip to Rosenbauer. Hope to see unit late next week in Spokane. With holidays ahead plan for in-service likely after holidays.
- Will have confidential named person policy next meeting to approve.

- Recruit Graduation Dec 18 at Medical Lake Middle School.
- Purchase of winter coats for members. Coats will be issued to members and returned like PPE. Beside winter warmth it's important for crews to look uniform. DC Ladd found some nomex pants and shirts at Goodwill. We purchased all they had and will size them for our employees.
- Some issues with asbestos in Station 10-2 house demolition project. Not sure of outcome or cost yet.
- The county assessor<sup>or</sup> notified us that our assessed value increased after the November certification. We resubmitted a certification for the increased amount.
- Hiring eligibility list - DC Ladd is in the process of creating an eligibility list for career fire fighters. Once the list has been finalized it will be brought to the board for certification.
- We are waiting for a bid from Allied Security for our safety updates to Station 10-1.
- Chief reviewed the Snure letter

### **Old Business**

#### **New Business**

1. Review of SWOT Analysis for Feasibility Study      Commissioner McKelvey  
The board reviewed the SWOT analysis that was performed on 11/24/14. Discussion followed. The board is planning on meeting with the Airways Heights Safety Committee on December 8<sup>th</sup> to discuss possible joint ventures.

#### **Public Comment**

Commissioner McKelvey opened the meeting up for public comment.

#### **Adjournment**

The next regular meeting will be January 6 at 6:00 pm at Station 10-1. There will be a Special Meeting held on December 8th, 2014 at 6:30pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:00pm.

  
James McKelvey, Chairman  
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