

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

April 1, 2014

6:00 pm.

Chairman McKelvey called the meeting to order at 6:15 pm

Present

Commissioners Jim McKelvey, Jerry McCoury and Ken Pegg; Administrative Director Peggy Callahan; Chief Nick Scharff and Deputy Chiefs Robert Ladd and Orlando Sandoval.

Approval of the Agenda

Agenda approved as written.

Approval of the Minutes

Minutes of the March 4, 2014 meeting were approved as mailed.

Correspondence:

Financial Report:

AP Warrants 9798 – 9868 totaling \$62,055.00 were approved, Payroll Warrants 807251–807292 totaling \$24,520.58 were approved. PR DD/EFT/ACH totaling \$68,891.58 were approved. 1stQ 2014 Expenditure and Revenue reports were reviewed.

Chief's Report

- Admin Assist Job announcement will be posted this weekend
- Chassis for Engine 10-3 will be at Rosenbauer plan the third week in May. They expect to be putting things together in June.
- WAC 296 – 305 Revisions are being reviewed by staff. Members have some assigned areas to review. SOP revisions will be forthcoming to address
- Radio switch over to 800 system for Spokane area fire services held off till September/October 2014 time frame.
- Some hiccups with structures in AH and FAFB for live fire training. At minimum still hoping to use some for live fire or other trainings.

- April 10 08:00 hr., AHPD & FD has an active shooter drill at Sunset Elementary. SCFD 10 will participate.
- District will have EMS Standby during Bloomsday on May 4th at Government Way
- Lt Anderson secured a \$500 FEMA prevention grant. Intended for use for District activities on National Wildfire Awareness day May 3rd
- FAFB SKYFEST Air Show May 31-June 1. Extra staffing required.
- APS Health Care, EAP contract renewal
- Next month's meeting date may need to be rescheduled as Chief Scharff will not be available May 6th
- DC Ladd updated the commissioners on staffing at Station 10-2. He reported that many opportunities have provided with this staffing, including one on one training for some of the new recruits. He noted that Administration was very appreciative of career staff and volunteer staff stepping up to the plate to make this happen.

Old Business

1. Update on Phone System – DC Sandoval reported that TelWest was awarded the contract for the new phone system. He expects installation to be complete in the next 30-60 days.
2. Update on Truck Purchase – DC Sandoval reported that State Bid came in low bidder for the new truck and that the order has been placed. He expects to take possession in 60-90 days.
3. Update on Feasibility Study – DC Ladd reported that ESCI completed their agency interviews last week. He expects to receive a draft report in 60-90 days. Discussion followed.

New Business

1. Review Personnel Contracts – tabled until next month.

Public Comment:

Adjournment:

The next regular meeting will be May 12, 2014 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:15pm.



James McKelvey, Chairman
:pc