

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

August 6, 2013

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

**Present**

Commissioners Jim McKelvey, Jerry McCoury, Ken Pegg; Administrative Director Peggy Callahan; Chief Nick Scharff, Deputy Chief Bob Ladd and Deputy Chief Orlando Sandoval

**Approval of the Minutes**

Minutes of July 2, 2013 approved as mailed.

**Chief's Report**

CAD Dispatch – We continue to work through problems with dispatch since the new system installation.

Apparatus/Handheld Radio Install - No definite time frame.

Replacement Pagers – They have been ordered, we anticipate delivery in 90-120 days.

SCBA – We received the refurbished SCBA's we ordered last month. They look to be in very good condition.

One Ton Service Truck – Our service truck has been delivered to Appleway Chevrolet. Information on installation of snowplow will be discussed next month.

Engine 10-3 Update – The Engine is at the Rosenbauer plant. No decision has been made on chassis repair or replacement. Some replacement equipment has been ordered and delivered.

Burn Ban – County Chiefs Building and Planning department implemented a county wide burn ban through the summer.

Open Houses – We held open houses at Stations 10-3 and 10-5. Attendance was okay considering it was during the summer.

DNR – DNR used our facilities at Station 10-3 for personnel from an out of town strike team during the Bluebird Fire. They also hired PT10-4 for three days.

Construction Update – We continue to see some new construction activity.

DOT Inspections – We had DOT Inspections on all our rigs at about \$60.00 per rig. No major issues were found but this gives us a baseline for maintenance issues.

Vacant Prevention Lieutenant Position – We will be holding an assessment center to evaluate candidates for our open LT position.

District Potluck – Will be held on Tuesday, August 27 at 6pm. Location will be Airway Heights City Park. More information to follow.

**Old Business - None**

**New Business**

1. Discussion of Interagency Services – DC Ladd, along with Chief Metzgar (Airway Heights FD, and Chief Mayfield (Medical Lake FD) presented an overview of a the possibility of a Cooperative Service Agreement between the three agencies. Each department reviewed their strengths, weaknesses, opportunities and threats. Discussion followed after the presenters suggested hiring a consultant to offer recommendations to each department. Item will be placed on September board meeting agenda for SCFD10. Other agencies will take recommendations to their respective governing bodies for further discussion.
2. BLM Agreement – Chief Scharff reviewed the BLM Agreement. Our previous agreement expired in May of 2013. The new agreement will be through May of 2018. Motion made by Commissioner Pegg to allow Chief Scharff to sign the BLM Agreement. Seconded by Commissioner McCoury. So Move.
3. District Secretary Evaluation
4. Fire Chief Evaluation

Chairman McKelvey took the Commissioners into Executive Session at 7:50pm for 30 minutes per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Commissioner McKelvey, McCoury and Pegg went into the Executive Session.

Commissioner McKelvey extended the Executive Session an additional 30 minutes at 8:20pm.

Commissioner McKelvey extended the Executive Session an additional 30 minutes at 8:50pm.

Commissioner McKelvey extended the Executive Session an additional 30 minutes at 9:20pm.

Commissioner McKelvey extended the Executive Session an additional 15 minutes at 9:35pm.

Commissioner McKelvey extended the Executive Session an additional 5 minutes at 9:40pm

Commissioner McKelvey extended the Executive Session an additional 5 minutes at 9:45pm.

Regular meeting resumed at 9:50pm.

**Adjournment:**

The next regular meeting will be September 2, 2013 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 9:50pm.

  
Jim McKelvey, Chairman  
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