

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

December 5, 2017

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey, Ken Pegg and Scott Mericle; Chief Scharff; Deputy Chief Orlando Sandoval and Administrative Director Peggy Callahan.

Approval of the Agenda

Agenda was amended – moved new business item #3 to #1 and new business item #1 to #3, agenda approved as amended.

Approval of the Minutes

Minutes from the November 7, 2017 and November 30, 2017 meetings were approved as mailed.

Correspondence – None

Financial Report

AP Warrants 12615 – 12636 totaling \$20,293.24 were approved. AP EFT/ACH totaling \$60,407.26 was approved. Payroll Warrants 807944– 807947 totaling \$10,156.57 were approved. PR DD/EFT/ACH totaling \$86,331.56 were approved. October bank reconciliation was reviewed.

Chiefs Report

- 2017-2 recruit school graduation will be Thursday, December 21st at 7pm at Medical Lake High School.
- Station 10-5 Genset complete and operational. Security fence yet to be installed.
- District submitted a DNR Phase II grant 50/50 up to \$ 12K, for Station 10-3 generator.
- Chief picked up used 30k Olympian gen-set for \$6K for Station 10-3. Installation time to be determined.
- No update on WSRB re-grading yet.
- SCBA Grant update – grant not open yet. We will be submitted a grant for 78 packs.
- End of year projects include:
 - Gear Dryer (recommendation from L&I)

- Intercom Headsets (Safety Committee Recommendation)
- I Pads for Engines and Rescue
- New Knox Boxes
- Rear view cameras for Engines and Tenders

Old Business

1. Review and discuss follow up from roundtable discussion – No discussion
2. Deputy Chief Safety & Logistics Update – Nine applications were received for the position. A committee reviewed the application and will be bringing three (3) candidates forward for the assessment center.

New Business

1. Swearing In of Commissioner Mericle – Commissioner Pegg gave Commissioner Mericle the oath of office after his recent election to Position #3 fire commissioner.
2. Election of Board Chairperson – Commissioner McKelvey made a motion to nominate Commissioner Mericle as board chairperson. Seconded by Commissioner Mericle. Discussion followed. Motion carried.

EXECUTIVE SESSION

Commissioner McKelvey took the board into executive session at 6:56pm for fifteen (15) minutes per RCW 42.130.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining...

7:11pm – executive session extended fifteen (15) minutes.
 7:26pm – regular meeting resumed.

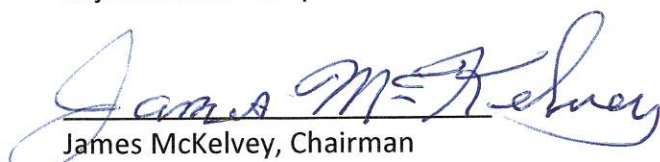
3. 2018 Administrative Pay Plan. Commissioner Mericle made a motion to give Chief Scharff, DC Sandoval and AD Callahan a 2% to be paid by December 31, 2017. Seconded by Commissioner Pegg. Motion carried. ^{V BONUS}

Public Comment – Commissioner McKelvey opened the meeting up to public comment.

Adjournment

The next regular meeting will be January 9th at 12noon at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:37 pm.


 James McKelvey, Chairman
 :pc