

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

November 7, 2017

6:10 pm.

Chairman McKelvey called the meeting to order at 6:10 pm

Present

Commissioners Jim McKelvey, Ken Pegg and Scott Mericle; Chief Scharff; Deputy Chief Orlando Sandoval and Administrative Director Peggy Callahan.

Approval of the Agenda

Agenda was amended – removed new item #4, as it was already listed under Correspondence. Agenda approved as amended.

Pinning – Meeting was paused at 6:11pm for twenty (20) minutes for a pinning ceremony for Lt Risley.

Regular meeting resumed at 6:30pm

Approval of the Minutes

Minutes from the October 3, 2017 and November 1, 2017 meetings were approved as mailed.

Correspondence – Volunteer At Will Agreement – board reviewed At Will Agreement. This document will now be included in “new hire” paperwork for volunteers.

Financial Report

AP Warrants 12598 – 12614 totaling \$25,085.10 were approved. AP EFT/ACH totaling \$53,240.76 was approved. Payroll Warrants 807940– 807943 totaling \$10,156.57 were approved. PR DD/EFT/ACH totaling \$92,282.08 were approved. September bank reconciliation was reviewed.

Chiefs Report

- 2017-2 recruit school going well, good academic reports, 14 total D10 recruits.
- Station 10-5 Genset near completion LPG hook up today. Load test by Cummins very soon. Electrical nearly complete to inside building. Security fence yet to be installed.
- Putting in for DNR Phase II grant 50/50 up to \$ 12K, for Station 10-3 generator. Will keep a look out for another good used generator.

- Labor negotiations yesterday.
- No update on WSRB re-grading yet.
- DCSL advertisement extended Nov 24th.
- SCBA Grant update. Grant timeline looks to open around November 15 (usually open for 30-45 days)
- Chief Scharff recently attended a Fire/Law Enforcement meeting with AHFD/PD, Spokane and Kalispell Tribes PD. Looking at future public safety planning for public assembly areas and minimizing exposure (Vegas incident)
- District received an honorable mention certificate for the 2016 Management Excellence submission.

Old Business

1. Review and discuss follow up from roundtable discussion – Lt Murphy gave his Training Report – highlights included 2017-2 Recruit Academy going well. EMT Class with seven D10 members also going well. Lt Murphy visited the Fire Science class at SFCC to talk about volunteering at D10.
2. Master planning – RFQ was submitted, once response was received.

New Business

1. Resolution 17-01 – AD Callahan presented Resolution 17-01 for approval. Commissioner Pegg made a motion to approve the resolution as submitted; seconded by Commissioner Mericle. Motion carried.
2. Resolution 17-02 – AD Callahan presented Resolution 17-02 for approval. Commissioner Pegg made a motion to approve the resolution as submitted; seconded by Commissioner Mericle; Motion carried.
3. Initiative 1433 – AD Callahan briefed the board on I-1433 which will become effective 1/1/2018. The district will be required to provide sick leave (one hour for every forty hours worked) for part-time employees. Employees will be allowed to accrued sick leave for their use. They will be allowed to carry over 40 hours from year to year, but it is not paid out upon separation.

Public Comment – Commissioner McKelvey opened the meeting up to public comment. Larry Edmunds from SCFD5 wanted to thank District 10 for the assistance they provide to District 5. Discussion followed.

EXECUTIVE SESSION

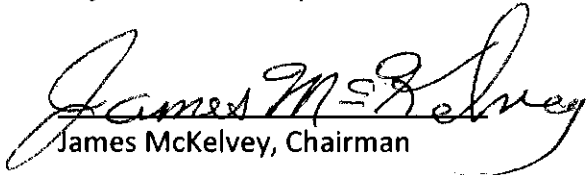
Commissioner McKelvey took the board into executive session at 7:20m for twenty (20) minutes per RCW 42.130.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining...

7:40pm – Regular meeting resumed.

Adjournment

The next regular meeting will be December 5th, 2017 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:41 pm.


James McKelvey, Chairman
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