

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

June 6, 2017

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

**Present**

Commissioners Jim McKelvey, Ken Pegg and Scott Mericle; Chief Nick Scharff; Administrative Director Peggy Callahan and Deputy Chief Mitch Metzger.

**Pinning** – Lt Murphy was pinned.

**Approval of the Agenda**

Agenda approved as submitted.

**Approval of the Minutes**

Minutes from the May 8, 2017 meeting were approved as corrected (Chief will be attending Washington Fire Chief's conference, not Commissioner's).

**Correspondence** – None

**Financial Report**

AP Warrants 12509 – 12530 totaling \$29,025.90 were approved. AP EFT/ACH totaling \$35,627.08 was approved. Payroll Warrants 807918 – 807922 totaling \$13,017.25 were approved. PR DD/EFT/ACH totaling \$82,456.29 were approved.

**Chief's Report**

- Rescue 10-1 repairs totaled nearly \$7,000.00 (brakes, fix oil leaks, turbo replacement, etc.)
- May 12<sup>th</sup> DNR dumpster day at Station 10-5 was successful according to DNR. DNR made contact with several homeowners regarding Firewise activities.
- Summer crew has been selected and will start next week (6/12/2017).
- Chiefs attendance at Washington Fire Chiefs in Spokane May 22-25
- FAFB Air Show coming July 29-30 and planning underway with the Air Force base and neighboring agencies. Fairchild held a live exercise June 5<sup>th</sup> as part of the planning.
- WSP and DNR mobilization rates schedules has been approved – there will be just one rate schedule for both agencies.

- "CODE RED" (formerly known as ALERT SPOKANE) was demonstrated at the Chiefs Conference last week. There are significant improvements over current version. This will be partially functional soon.
- New and improved District 10 website about to launch
- Airway Heights water update – testing still ongoing, hope to have "all clear" this week. District put Culligan water dispensers at stations 1-3-4-5. Well water tests "OK" at stations (better results than in the past). Suggest that we perform test for foam at a cost of \$300/test. This should be done at St 10-4 and 5 in order to set a bench mark for future testing.

### **Old Business**

1. CSA Update – No Update
2. Review and discuss follow up from roundtable discussions – ILt Risley reported on Prevention/Public Education activities.

### **New Business**

1. Generator Installation Station 10-3 and 10-5 – Chief Scharff recommended that the district look into installing generators at Station 10-3 and 10-5. These would be the last two stations to get generators installed. Discussion followed.
2. AFG Grant Writer – Chief Scharff recommended that the district look into contracting with the professional grant writer for air packs. Our current packs are more than 10 years old and the bottles will be expiring in one year. Discussion followed.
3. Master Planning – Chief Scharff presented a draft proposal from ESCI for a Master (Strategic) Planning report. Discussion followed.

**Public Comment** – Commissioner McKelvey opened the meeting up to public comment.

**Executive Session** – Per RCW 42.130.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee... Commissioner McKelvey took the board into executive session for fifteen (15) minutes.  
7:45pm – session extended fifteen (15) minutes.  
8:00pm – regular meeting resumes.

### **Adjournment**

The next regular meeting will be July 4, 2017 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 8:00 pm.

  
James McKelvey, Chairman  
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