

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

May 8, 2017

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey, Ken Pegg and Scott Mericle; Chief Nick Scharff; Administrative Director Peggy Callahan and Deputy Chief Orlando Sandoval.

Approval of the Agenda

Item #4 was added under New Business (Kalispel Tribe Contract). Agenda approved as amended.

Approval of the Minutes

Minutes from the April 4, 2017 meeting were approved as mailed.

Correspondence – Cheney Free Press article regarding Deputy Chief contract with City of Airway Heights and audit exit conference documents were given to commissioners.

Financial Report

AP Warrants 12489 – 12508 totaling \$22,752.57 were approved. AP EFT/ACH totaling \$30,938.87 was approved. Payroll Warrants 807914 – 807917 totaling \$8,145.23 were approved. PR DD/EFT/ACH totaling \$96,963.08 were approved.

Chief's Report

- 1/10 proposition passed at 76.7%, FD3 also passed a levy lid lift at 65.94%
- DNR wildland grant for wildland hose & fittings has been approved. Order is on its way
- DNR will be providing a dumpster this Sunday (5/12) at station 10-5 for free tree limb waste disposal. District 10 will provide personnel to man the dumpster.
- Rescue 10-1 in for brakes, an engine oil leak (main seal) and an engine turbo replacement. Brush 10-2 next in line for turbo replacement. Brush 10-5 turbo was replaced last month at Gus Johnson Ford (all non-warranty work).
- Summer crew recruiting has started. We will plan on having a crew in place the second week of June.
- SCFD10 provided Bloomsday medical and fire coverage (Government Way area). Full arrest save and a handful of other medical incidents handled. Fairchild AFB Fire Department also assisted with safety.

- Chief Scharff will be attending the Washington Fire ^{Chief P} ~~Commissioner's~~ conference May 22-26 in Spokane.
- Labor and Industries conducted a courtesy facility consultation at station 10-1 and 10-5, they will be providing some suggestions for improvements to the facilities.
- DC Sandoval and Captain Sayers recently attended FDIC in Indianapolis.

Old Business

1. CSA Update – No Update
2. Review and discuss follow up from roundtable discussions – No staff report

New Business

1. EAP Contract – Commissioner Pegg made a motion to allow Chief Scharff to sign the EAP Contract (renewal); seconded by Commissioner Mericle. Motion carried.
2. DNR Contract – Commissioner Mericle made a motion to approve the DNR contract; seconded by Commissioner Pegg. Motion carried.
3. Job Descriptions – Commissioner Pegg made a motion to approve the revised job descriptions (Training Lt, Prevention Lt, Maintenance Lt, Career Firefighter, Support Services Lt (Volunteer), Firefighter (Volunteer), Wildland Firefighter (Volunteer), Tender Operator (Volunteer), Station Lieutenant (Volunteer), Station Captain (Volunteer) and Battalion Chief (Volunteer)); seconded by Commissioner Mericle. Motion carried.
4. Kalispel Tribe Contract – Commissioner Pegg made a motion to allow Chief Scharff to sign a contract with the Kalispel Tribe which allows us to do training at their facilities; seconded by Commissioner Mericle. Motion carried.

Public Comment – Commissioner McKelvey opened the meeting up to public comment.

Adjournment

The next regular meeting will be June 6, 2017 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:38 pm.


James McKelvey, Chairman
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