

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

February 6, 2018

12noon

Chairman Mericle called the meeting to order at 12noon

**Present**

Commissioners Scott Mericle, Ken Pegg and Jim McKelvey; Chief Scharff; Deputy Chief Orlando Sandoval; Deputy Chief Jack Krill and Administrative Director Peggy Callahan.

**Approval of the Agenda**

Agenda was approved as mailed.

**Approval of the Minutes**

Minutes from the January 6, January 9 and January 26, 2018 meetings were approved as mailed.

**Correspondence** – None

**Financial Report**

AP Warrants 12651 – 12674 totaling \$32,982.20 were approved. AP EFT/ACH totaling \$45,121.77 was approved. Payroll Warrants 807954– 807957 totaling \$10,531.93 were approved. PR DD/EFT/ACH totaling \$89,787.18 were approved. December 2017 bank reconciliation was reviewed.

**Chiefs Report**

- SCBA Grant has been submitted
- Area Chiefs are meeting to discuss WSRB updates.
- After Action Review was held with South Spokane County agencies and DNR last week. Meeting was productive. There was a review of wildland fires and some areas for improvement were identified.
- DNR will be looking into possibility of a wildland hose supply cache at Station 10-1.
- We picked up a surplus van last week (2006 Ford Econoline).
- Welcome DC Krill - his first day on the job is today.
- Working on pulling together items surplus, hope to have a list to the board next month.
- DC Sandoval will be attending NW Leadership early next month.
- Chief, Peggy and DC Krill will be attending Enduris seminar in Yakima in the middle of March.

**Old Business**

1. Review and discuss follow up from roundtable discussion – Lt Risley presented an update on Prevention activities.

**New Business**

1. SOP 502-01 – Sick Leave – AD Callahan presented a revised SOP to bring our policies in line with current law. Commissioner Pegg made a motion to approve the SOP as presented; seconded by Commissioner McKelvey. Motion carried.
2. Resolution 18-02 (Chairman to Sign Warrants) – AD Callahan presented resolution 18-02 to update records for who can sign for warrants. Commissioner Pegg made a motion approve the Resolution as presented; seconded by Commissioner McKelvey. Motion carried.
3. Resolution 18-03 (Chairman to Sign Register) – AD Callahan presented resolution 18-03 to update records for who can sign the warrant register. Commissioner Pegg made a motion approve the Resolution as presented; seconded by Commissioner McKelvey. Motion carried.

**Public Comment** – Commissioner Mericle opened the meeting up to public comment.

**Adjournment**

The next regular meeting will be March 5 at 6pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 12:25pm.



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Scott Mericle, Chairman

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