

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

December 4, 2018

6:00pm

Chairman Mericle called the meeting to order at 6:00pm

Present

Commissioners Scott Mericle; Jim McKelvey and Ken Pegg; Chief Scharff; Deputy Chief Jack Krill; Lt Rob Sayers, FF Lane Bitz and Administrative Director Peggy Callahan.

Pinning – FF Bitz was given oath of office and pinned.

Approval of the Agenda

Agenda was amended: Added Time Change of Meeting under New Business. Agenda was approved as amended.

Approval of the Minutes

Minutes from the November 6, 2018 meetings were approved as mailed.

Correspondence – Paid Family and Medical Leave – AD Callahan briefed the commissioners on the new Paid Family and Medical Leave act going into effective 1/1/2019. This is an payroll tax on employee wages for fund a Family and Medical Leave program through Employment Security.

Financial Report

AP Warrants 12853 – 12868 totaling \$9,798.12 were approved. AP EFT/ACH totaling \$306,401.38 was approved. Payroll Warrants 808007– 808011 totaling \$14,255.17 were approved. PR DD/EFT/ACH totaling \$101,122.89 were approved. October 2018 bank reconciliation was reviewed.

Chiefs Report

- Interlocal Agreement paperwork to piggyback on Shoreline FD SCBA purchase has been completed.
- Working with FEMA on purchase of SCBAs to figure out what else we can spend our allotment on since SCBA piggy back price is lower than anticipated.
- SAFER Recruit and Retention Grant update – FEMA would not allow us to delay start of grant performance period, we are still on track for a Feb 1st, 2019 hire date.
- Meeting with SRECs director to discuss integrated dispatch update scheduled for December 7th at 9am.
- Recent expenditure of \$6K on E 10-1 for front axle repair.

- Upcoming dates of importance: Association family holiday potluck December 15th 6pm at Station 10-1. Recruit graduation December 20th 7pm at Medical Lake High School. District Appreciation & Awards dinner February 2nd 5:30pm at Northern Quest Hotel.

New Business

1. Election of Board Chairperson –Commissioner Pegg made a motion to nominate Commissioner Mericle to continue as board chairperson; seconded by Commissioner McKelvey. Commissioners Pegg and Mericle voted yea; Commissioner McKelvey abstained. Motion carried.
2. Commissioner Mericle brought up possibility of changing meeting time from 6pm to 4:30pm. Discussion followed.

Old Business

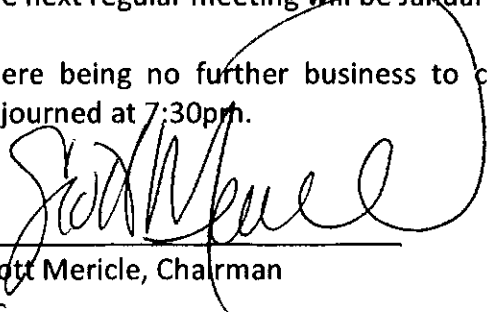
1. Review and discuss follow up from roundtable discussion – Lt Sayers reported on Maintenance activities including ERS Maintenance Requests; truck repairs and tire replacement schedule; getting snowplow ready for winter including preparing lots to avoid hazards and ordering ice melt for all the stations. Discussed repair of turntables in engines and new requirements that mounted items be positively secured to apparatus.

Public Comment – Commissioner Mericle opened the meeting up to public comment.

Adjournment

The next regular meeting will be January 7th at 6pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:30pm.



Scott Mericle, Chairman

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