

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

August 6, 2019

5:00pm

Chairman Mericle called the meeting to order at 5:00pm

**Present**

Commissioners Scott Mericle and Jim McKelvey; Chief Nick Scharff; Chief Ken Johnson; Deputy Chief Jack Krill and Administrative Director Peggy Callahan.

**Pinning** – The meeting was paused at 5:02pm for the Chief pinning ceremony.

Meeting resumed at 5:25pm.

**Approval of the Agenda**

Agenda was approved as mailed.

**Approval of the Minutes**

Minutes from the July 10, 2019 meeting were approved as mailed.

**Correspondence**

**Financial Report**

AP Warrants 13033 – 13052 totaling \$13,770.15 were approved. AP EFT/ACH totaling \$42,478.24 was approved. Payroll Warrants 808055– 808062 totaling \$21,281.37 were approved. PR DD/EFT/ACH totaling \$116,826.15 were approved. June 2019 bank reconciliation was reviewed. AP Warrants 13032 was voided.

**Chief's Report**

- No additional information regarding the state parks contract.
- SCFD10 has had a few more couple suspicious fire starts recently in the area of Government Way/Trails Rd. DNR and District 10 have a heightened awareness.
- SHIP Grant - nothing new to report.
- Fire Dispatching update:
  - CCC policy board is working with legal counsel for how to best dissolve CCC and disburse the reserve fund acquired over the last 20 plus years. More to come after resolutions are completed by each agency
  - SRECS is supporting City Dispatchers until more are hired by Spokane to meet city's needs

- Engine 10-4 is out of service with a recall, this could be about 4 weeks or more. This is the same frame issue that E10-1 had completed last month. All Engine chassis will be inspected. Freightliner has had some issues with Spartan with this recall effort.
- Hose testing is coming up this month. This year the District is contracting this project out however there will still be some of our own man hours into the project moving equipment around, but over a couple days instead of weeks.
- No state mobs or project fire so far this year that SCFD10 has been requested to fill needs.
- LT Mike Risley attended a fire code inspector class last week in Cheney. This was an IFSAC class and testing will be conducted on August 10<sup>th</sup> and September 14<sup>th</sup>.
- National Night out is tonight, there are two different block parties that we have been asked to attend tonight.
- We are working on updating the West Plains Recruit Academy Interlocal Agreement. We are adding SCFD 3 to the group of West Plains agencies cooperating together formally in this effort
- Fall Recruit School applicant process will close August 16<sup>th</sup>, testing the 24<sup>th</sup>. Interviews the 28<sup>th</sup>. Offers to selected potential members who will start WPRSA 2019-2 on September 11<sup>th</sup>.
- Station 2 is having an open house on 8/17 from 9am to 12noon.
- FF Bitz is in the 4th phase of probation.
- Station 4 now has the ability to wash PPE – the washer was purchased with the remainder of the grant funds.
- 3 EMT graduates from INHS.
- New CO monitors for EMS bags that will be on a 2-year replacement plan
- Knox boxes are being installed this last week.
- Firefighter Zeuschel expected to return to full duty by mid to late August.

### **Old Business**

1. Review and discuss follow up from roundtable discussion – No update.

### **New Business**

1. Update signature page on resolution 12-14 – AD Callahan presented an updated signature page for Resolution 12-14 (authorizing who can sign warrants) to remove Chief Scharff and add Chief Johnson. Commissioner Mericle made a motion to approve the signature page as presented; seconded by Commissioner McKelvey. Motion carried.

2. Resolution 19-05 Appointing Agent to Receive Claims – AD Callahan presented Resolution 19-05 which appoints an agent to receive claims against the district. Chief Johnson was appointed to replace Chief Scharff. Commissioner Mericle made a motion to approve the resolution as presented; seconded by Commissioner McKelvey. Motion carried.
3. Resolution 19-06 Warrant Register Signature– AD Callahan presented Resolution 19-06 which authorizes who can sign warrant registers. Chief Johnson was appointed to replace Chief Scharff. Commissioner Mericle remained as a signer. Commissioner Mericle made a motion to approve the resolution as presented; seconded by Commissioner McKelvey. Motion carried.
4. Resolution 19-07 Terminate CCC Interlocal Agreement – Chief Scharff presented Resolution 19-07 which will terminated SCFD 10’s interlocal agreement the Combined Communication Center (CCC). Discussion followed. Commissioner Mericle made a motion to approve the resolution as presented; seconded by Commissioner McKelvey. Motion carried.
5. Station 10-2 and Station 10-2 Weight Room Upgrades – DC Krill presented a list of proposed upgrades to the weight rooms at Stations 10-1 and 10-2. Discussion followed.

**Public Comment** – Commissioner Mericle opened the meeting up to public comment.

**Adjournment**

The next regular meeting will be September 3, 2019 at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 6:24pm.

  
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Scott Mericle, Chairman

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