

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

July 5, 2016

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

**Present**

Commissioners Jim McKelvey, Jerry McCoury and Ken Pegg; Administrative Director Peggy Callahan, Chief Nick Scharff and Deputy Chief Mitch Metzger.

**Approval of the Agenda**

Agenda item #2 under new business was added: BLM Agreement. Agenda approved as amended.

**Approval of the Minutes**

Minutes from May June 7, 2016 meeting were approved as mailed.

**Financial Report**

AP Warrants 12005 – 12067 totaling \$45,951.66 were approved. AP EFT/ACH totaling \$21,543.99 was approved. Payroll Warrants 807824 – 807837 totaling \$11,421.03 were approved. PR DD/EFT/ACH totaling \$96,908.53 were approved.

**Chiefs Report**

- The district will be holding open houses at Station 10-4 and 10-5 on Saturday, July 9<sup>th</sup> from 11am to 4pm. We will be promoting DNR grants, education and volunteer recruitment.
- Recruiting for fall academy will be starting soon. We will be doing a “wildland only” recruitment also. Classes will be held July 16-17
- District 10 assisted in the organization and training at the Eastern Washington Fire Training Academy held June 18-26 at Deer Lake. There were about 1500 certifications handed out over the nine-day period. District 10 provided instructors in addition to sending 6 participants.
- Planning objective 7 (retention of career employees) will be addressed during a July 12 meeting with union members. The last meeting was June 3<sup>rd</sup>.
- The generator and fuel pump hookup should be completed this week at Station 10-4. OK Electric was awarded the contract (\$5600 + tax). OK Electric will also be giving us a bid on installing backup power systems for other stations.
- Relatively quiet 4<sup>th</sup> of July – multiple trucks staffed with little activity.
- Mobile and portable radios are being reprogrammed.

### **New Business**

1. Wildland Firefighter job description – DC Metzger presented a new job description for Wildland Firefighter in preparation for the district’s recruitment of Wildland Only Firefighters. Discussion followed. Commissioner McCoury made a motion to approve the job description; seconded by Commissioner Pegg. Motion carried.
2. BLM Agreement – Chief Scharff presented the 2016 BLM Agreement for the district. The significant changes from the previous agreement have to do with backfill and portal to portal pay. Discussion followed. Commissioner McCoury made a motion to accept the agreement and to allow Chief Scharff to sign the agreement on behalf of the district; seconded by Commissioner Pegg. Motion carried.

### **Old Business**

1. CSA Update – DC Metzger reported that Albert Tripp will be briefing the CAWH Council on the status of the city’s agreement with the district regarding deputy chief services.
2. Review and discuss follow up from roundtable discussions – Chief Scharff will be meeting with the program lieutenants to go over their objectives. He will be reporting to the board next month.

**Public Comment** – Commissioner McKelvey opened the meeting up to public comment.

**Executive Session** – Per RCW 43.130.140(4)(b) Commissioner McKelvey took the board into executive session at 6:45pm for fifteen (15) minutes. Those included in the executive session were Commissioner Pegg, Commissioner McKelvey, Commissioner McCoury, Chief Scharff and AD Callahan.

7:00pm - regular meeting resumed.

### **Adjournment**

The next regular meeting will be August 8th, 2016 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:00 pm.

  
James McKelvey, Chairman  
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