

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

July 3, 2018

6:00pm

Chairman Mericle called the meeting to order at 6:30pm

Present

Commissioners Scott Mericle, Ken Pegg and Jim McKelvey; Chief Scharff; Deputy Chief Jack Krill and Administrative Director Peggy Callahan.

Approval of the Agenda

Agenda was approved as mailed.

Approval of the Minutes

Minutes from the June 5, 2018 meetings were approved as mailed.

Correspondence – None

Financial Report

AP Warrants 12761 – 12780 totaling \$24,289.505 were approved. AP EFT/ACH totaling \$93,167.40 was approved. Payroll Warrants 807979– 807985 totaling \$12,915.40 were approved. PR DD/EFT/ACH totaling \$110,137.62 were approved. May 2018 bank reconciliation was reviewed. 2ndQ 2018 financials were reviewed.

Chiefs Report

- Grants (No updates to share yet)
- State Mobilization fires - Tender been out twice so far for 2-3-day assignments, thought we were sending A10-5 today to Roosevelt, but it was cancelled.
- Eastern Washington Interagency Fire Training Academy June 16-24 at Deer Park– We had 2-3 students attend. We also provided instructors (Lt Murphy and DC Sandoval). Chief Scharff was the IMT Safety Officer.
- We assisted District 9 on couple of wildland fires in last 30 days at the northern border in the 7 mile area
- We will be hosting a small Department of Natural Resources hose cache
- June call volume was 71 – which is our normal average for June. In June of 2017 we had 92 calls.
- Sunset Volunteer Fire Fighter Association BBQ will be held on July 21 at 6 pm at the Morton's house (5020 W Garden Spring Road)
- Kaydi Francis is back as Admin Assistant to help Peggy and staff.

Old Business

1. Review and discuss follow up from roundtable discussion – no report
2. SOP Updated – Commissioner Pegg made a motion to approve the updated SOP's (see attached list). Discussion followed. Motion seconded by Commissioner McKelvey. Motion carried.

Public Comment – Commissioner Mericle opened the meeting up to public comment.

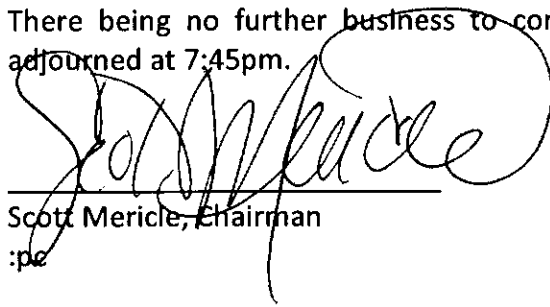
Executive Session – Per RCW 42.30.110(1)(g) Commission Mericle took the board into Executive Session at 7:15pm for 45 minutes. All Commissioners, Chief Scharff and Administrative Director Callahan were in attendance.

7:45pm - regular meeting resumed.

Adjournment

The next regular meeting will be August 7th at 6pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:45pm.

A large, handwritten signature in black ink, appearing to read "Scott Mericle", is written over a horizontal line. The signature is stylized and somewhat cursive.

Scott Mericle, Chairman

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