

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

June 4, 2019

5:00pm

Chairman Mericle called the meeting to order at 5:00pm

**Present**

Commissioners Scott Mericle; Jim McKelvey and Ken Pegg; Chief Scharff; Deputy Chief Orlando Sandoval; Deputy Chief Jack Krill; Division Chief Debby Dodson and Administrative Director Peggy Callahan.

**Approval of the Agenda**

Agenda was amended to include:

Exit Conference Letter under Correspondence

**Approval of the Minutes**

Minutes from the May 13, 2019 meetings were approved as mailed.

**Correspondence** – Commissioners were given a copy of the Exit Conference Letter from the Washington State Auditor's Office.

**Financial Report**

AP Warrants 12979 – 12998 totaling \$15,405.21 were approved. AP EFT/ACH totaling \$60,155.49 was approved. Payroll Warrants 808041– 808047 totaling \$16,826.75 were approved. PR DD/EFT/ACH totaling \$105,414.83 were approved. April 2019 bank reconciliation was reviewed. AP Warrants 12968-12978 were voided.

**Chiefs Report**

- SHIP Grant still in works, nothing new to report.
- Mutual Aid/Auto Aid agreement was approved by SCFD5. All agencies received an original signed copy.
- Palisades Park and Indian Canyon park contract with City of Spokane still in the works. We hope to hear back soon after Park Board meeting in next few days.
- Riverside State Park Contract is still in the work. Attorney Snure has been in contact with someone from the Attorney General's Office.
- Department of Natural Resources delivered and set up their hose/appliance cache this week at 10-1. Chief Krill has put inventory controls in place.
- SRECS Combined dispatch. City of Spokane gave layoff notices to 10 of the 18 fire dispatchers. Most but not all of those dispatchers laid off have applied for jobs with SRECS in anticipation of planned switch over July 1 SRECS

- Backing Incident damage with E 10-1 due to inattentive driving. Insurance is involved in repair. There was approximately \$5,000 damage. We have a \$500 deductible.
- E10-1 in for recall work which is being completed (about 30-hour job) will the rig is out of service. E10-1 has a 2014 chassis versus the other engines with 2012 chassis. Other engines will need to be inspected and possibly have same recall work completed.
- Summer crew is a little sparse this year. Very few applications to choose from. Several members already took jobs elsewhere or were offered fulltime positions.

### **Old Business**

1. Review and discuss follow up from roundtable discussion – Lt Murphy briefed that board on training department activities: EMT Classes are winding up – we have students at D9 EMT class and INHS. EWIFTA will be taking place in about two weeks; we will have ten students attending various classes. Our three crew leaders will be finishing up crew leader academy this month. We will be holding an IFSAC Evaluator FFII course in July in conjunction with Cheney Fire Department and District 8.

### **New Business**

1. Surplus List – Chief Krill presented a surplus list (121 Cylinders, 74 packs, 84 masks, 6 RIT packs and a box of miscellaneous parts for surplus. Commissioner Pegg made a motion to approve the list as presented; seconded by Commissioner McKelvey. Motion carried. Commissioner Pegg also made a motion to sell surplus items to District 11; seconded by Commissioner McKelvey. Motion carried.
2. Administrative Assistant Hours Increase – Commissioner Pegg made a motion to increase the hours for the Administrative Assistant position to full time (32 hours/week); seconded by Commissioner McKelvey. Motion carried.
3. SRECS Service Agreement – Chief Scharff presented the Service Agreement from SRECS for the new dispatching organization. Discussion followed. Commissioner Pegg made a motion to allow Chief Scharff to sign the agreement as presented and for Chief Scharff to hold on to the signed agreement until he determines that it is prudent to present the agreement to SRECS; seconded by Commissioner McKelvey. Motion carried.

**Public Comment** – Commissioner Mericle opened the meeting up to public comment.

**Executive Session** - Per RCW 42.30.110(1)(g) Commissioner Mericle took the board into Executive Session 6:30pm for thirty minutes.

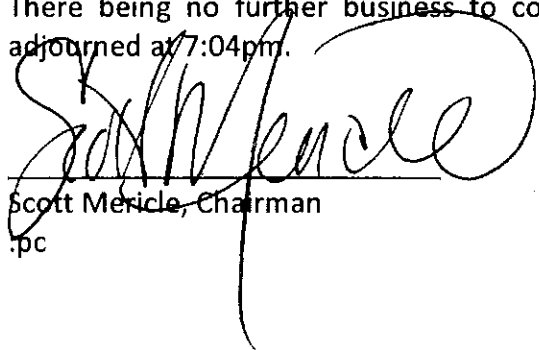
7:00pm – Regular meeting resumed.

7:05pm – Meeting adjourned.

**Adjournment**

The next regular meeting will be July 2 at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:04pm.

A large, stylized handwritten signature in black ink, appearing to read "Scott Mericle". The signature is written over a horizontal line.

Scott Mericle, Chairman

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