

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

March 5, 2019

5:00pm

Chairman Mericle called the meeting to order at 5:00pm

Present

Commissioners Scott Mericle; Jim McKelvey and Ken Pegg; Chief Scharff; Deputy Chief Jack Krill; Division Chief Debby Dodson and Administrative Director Peggy Callahan.

Approval of the Agenda

Agenda was approved as mailed.

Approval of the Minutes

Minutes from the February 5, February 11 and February 13, 2019 meetings were approved as mailed.

Correspondence – A letter from Dianna Koberstine and copies of articles from the Cheney Free Press were handed out to commissioners.

Financial Report

AP Warrants 12899 – 12924 totaling \$65,785.15 were approved. AP EFT/ACH totaling \$42,072.65 was approved. Payroll Warrants 808023– 808028 totaling \$17,690.17 were approved. PR DD/EFT/ACH totaling \$113,117.44 were approved. January 2019 bank reconciliation was reviewed.

Chiefs Report

- Points Committee send a “thank you” to the board for approving their recommendations for points
- Chief Scharff, Commissioner Mericle and Commissioner Pegg attended Snure Seminar on Saturday, February 23rd. Topics included Open Public Meetings Act and Public Records
- FEMA SCBA funds reallocation approval, 6 Fast attack RIT Packs, 6 RIT Pack Trackers, 6 extra masks, 6 extra sets SCBA back pack straps, small gear and hose dryer for drying back straps. We anticipate an end of April delivery for all items.
- District will be putting in for SAFER grant for funds to help offset any materials needed costs for recruit and retention work. DC Dodson putting ideas and costs together.
- SHIP Grant still in works acquiring letters of support.

- The district held an acquired structure training burn on March 2nd. The burn went well with no reported injuries.
- Chief Scharff is working on extending our contract with City of Spokane for coverage of Palisades Park.
- Chief Scharff is working with Washington State Parks on coverage for Riverside State Park Equestrian area. The state park department has changed the way they do invoicing for coverage areas. Our payment from them would not be enough to cover our costs/exposures.
- Working on an updated mutual aid/auto aid agreement with Spokane County Fire District 5. Hope to use same format for Lincoln County Fire District 4. We are considering using same template and do a four-way agreement with SCFD5, LCFD4, SCFD3 and SCFD10.
- We should have more information later this week on consolidated dispatch financials. So far sounds favorable with some cost savings on dispatch fees. City of Spokane may be in though they would have to absorb employee costs for their current employees who would be grandfathered in.
- New command truck in shop at District 10. Waiting for lights, radio package and other parts.
- Any questions or thoughts on Year End review handed out last month?

Old Business

1. Review and discuss follow up from roundtable discussion – Lt Risley reported on Prevention activities – he will be starting occupancy inspections for all 84 occupancies in the district this week. Should take about 6 weeks to complete all inspections. Spent a good amount of time prepping and planning for live burn that was held on March 2nd. Lt Risley will be attending the Big Horn Show in March. It's held at the Spokane Fair Grounds.

New Business

1. Resolution 19-02 – Special Compensation for Exempt Employees – Chief Scharff presented Resolution 19-02 to the board. This would allow the district to pay a stipend to exempt employees when they cover duty shifts for chief officers who are on mobilizations. The district can bill this as back pay so costs will be recouped by the district. Commissioner Mericle made a motion to approve the resolution as presented; seconded by Commissioner McKelvey. Motion carried.

Public Comment – Commissioner Mericle opened the meeting up to public comment.

Executive Session – Commissioner Mericle took the commissioners into Executive Session at 5:50pm for five (5) minutes.

5:55pm – regular meeting resumed.

Adjournment

The next regular meeting will be April 2nd at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 5:55pm.



Scott Mericle, Chairman

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